



EDUCATION AGENT APPLICATION FORM

1. Company Details

Company Name: _____

Company Registration Number (ABN): _____

Trading name (if different): _____

Name of owner of company: _____

Name of Chief Executive: _____

Name of Contact Person: _____

Street Address:

Phone: _____ Fax: _____

Email: _____ Website: _____

2. Business Background

1. Description of your major business activities:

2. Number of years in operation: _____ Number of staff: _____

3. Do you, or your company, conduct business activities other than student recruitment? Yes No

If yes, please provide details:

4. Does your company have premises, operate or have representatives in any other countries?

YES NO



If yes, please list the countries:

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

5. For which countries do you recruit students?

Country	Number of Years recruiting from this country

6. For which education level/s do you currently recruit?

- High School ELICOS TAFE VET Higher Education

7. How many students did you assist with coming to Australia to study in the last year? _____

8. Please list any other educational institution you currently represent in Australia or another country:

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |



3. Compliance

1. Do you regularly monitor The Australian Department of Immigration and Border Protection (DIBP) website? YES NO

2. Do you regularly monitor The Australian Department of Education website?
YES NO

3. Have you read the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students (the National Code)?
YES NO

4. What procedures do you follow to ensure that you retain currency with information regarding student visas and the education system in Australia and relating legislation?

5. What does your company do to ensure that your company remains ESOS compliant?

6. Are you prepared to cooperative with NSW Business College about its advertising, course material, student application procedures and provision of information to students?

YES NO

7. Will you use material prepared and supplied by NSW Business College to market the College and its courses?

YES NO

5. Marketing

1. What strengths do you believe NSW Business College has that will allow you to promote it as a choice of educational institution for overseas students?



2. How many students do you believe you will be able to recruit for NSW Business College in the first year of representation?

3. What do you need from NSW Business College to help you promote it as a choice of educational institution for overseas students?

6. Referees

Please list the names and contact details of two referees from the Australian education Industry who can provide positive feedback for you and your company's reputation.

Name: _____

Name: _____

Phone No.: _____

Phone No.: _____

Email: _____

Email: _____

Are you willing to enter into an agreement with NSW Business College?

YES NO

Signed: _____ Name: _____ Date: _____